

## **BASKETBALL OPERATING PROCEDURES (MEN)**

### **I. Game Officials**

The supervisor of officials will assign the GCAC men's basketball officials. The supervisor will also assign all officials for both non-conference home games for each GCAC team and all inter-conference GCAC games.

### **II. Game Management and Sportsmanship**

General Responsibility:

All GCAC schools are expected to abide by the GCAC Management Policy for basketball and the provision of the GCAC By-Laws – Article VI .

### **III. Playing Rules and Regulations**

GCAC regular season and post-season play rules and regulations will be governed by (NCAA) National Collegiate Athletics Association Men's Basketball Rules.

### **IV. Awards**

The GCAC men's basketball will recognize the following performances with the appropriate award:

- All-Conference – (15) PLAQUE – Awarded to the player(s) selected by the coaches.
- Freshman of the Year (1) PLAQUE – Awarded to the player(s) selected by the coaches.
- Newcomer of the Year (1) – PLAQUE – Awarded to the player(s) selected by the coaches.
- Player of the Year (1) – PLAQUE- Awarded to the player(s) selected by the coaches.
- Coach of the Year (1) – PLAQUE – Awarded to the coach selected by the coaches.
- Regular Season Champion – TROPHY – Awarded to the team that has the best GCAC Regular Season record.
- Tournament Champion – TROPHY – Awarded to the winner (GCAC) Tournament.

## **BASKETBALL OPERATING PROCEDURES (MEN)**

### **V. Frequency of Play and Scheduling**

The maximum number of varsity basketball games that a NAIA institution may schedule is 30. The scheduling of all inter-conference games are done by the GCAC Commissioner. All non-conference games are the responsibility of the coach(es)/institution(s). Additional rules governing the frequency of play and scheduling are specified in the NAIA Men's Basketball Coaching Manual and shall be followed by each GCAC men's basketball coach.

### **VI. Post-season Tournament**

The date site and number of games eligible to participate in post-season play will be determined annually by a majority vote of the coaches at either the GCAC Spring Meeting or Fall Meeting prior to the start of the basketball season.

Seeding for the Post-season Tournament will be based upon order of finish in inter-conference play (i. e. Regular Season Champion will be #1 seed; second place team will be #2 seed; third place team will be #3 seed; etc....). In the event of a tie, a tie-breaker system will be used.

If the number of teams in the GCAC is sufficient to allow two automatic bids to the NAIA national tournament, one bid shall go to the champion of the regular season (tie-breakers apply if necessary) and the second bid shall go to the winner of the tournament. If the winner of the tournament and the regular season champion are the same, the second bid shall go to the team defeated in the finals of the tournament. If there is only one guaranteed bid to the NAIA national tournament, it shall go to the winner of the tournament.

## **BASKETBALL OPERATING PROCEDURES (MEN)**

### **Tournament Seeding Tiebreaker**

#### **Two-Way Tiebreaker**

In the event of a two-way tie in the standings, the following tiebreaker system shall be used – in order – until the tie is broken:

- 1.) Records of each team in head-to-head competition.
- 2.) Records of each team vs. the first-place team, or their composite records against any teams tying for first place.
- 3.) Records of each team vs. the second-place team, or their composite records against any teams tying for second place.
- 4.) This process continues with records vs. the third-place team, fourth-place team, etc., if necessary, until the tie is broken and seeding is complete.
- 5.) If a tie still exists, a coin flip shall be conducted by the Conference Office.

#### **Three-Way (or more) Tiebreaker**

In the event of a three-way tie (or more) in the standings, the following tiebreaker system shall be used – in order – until one team's records is determined to be superior or inferior to the other teams involved in the tie.

When a team's record is superior to the others, it shall be seeded highest among the teams involved, and the remaining tie between the other teams shall be broken by following the appropriate two-way or three-way tiebreaker procedures.

When a team's record is inferior to the others, it shall be seeded lowest among the teams involved, and the remaining tie between the other teams shall be broken by following the appropriate two-way or three-way tiebreaker procedures.

- 1.) Composite records of each team in competition vs. the other two teams involved in the three-way tie.
- 2.) Records of each team vs. the first-place team, or their composite records against any teams tying for first place.
- 3.) Records of each team vs. the second-place team, or their composite records against any teams tying for second place.
- 4.) This process continues with records vs. the third-place and fourth-place teams, etc., if necessary, until the tie is broken and seeding is complete.
- 5.) If a tie still exists, the Conference Office shall conduct a coin flip.

## **GAME MANAGEMENT POLICY**

### **BASKETBALL**

#### **I. Game Manager**

The Athletic Director of each school is considered to be responsible for basketball game management. If he/she will not be present or wishes to delegate responsibility due to coaching duties or other concerns, another person associated with the school may be designated as game manager. The AD or his/her delegate shall meet briefly with the game officials and the visiting coaches prior to the game to convey any necessary information and inform them of his/her availability if they need to contact him/her during the game. The AD or his/her delegate should remain after the game until officials and visitors have departed. The home team management shall provide a game itinerary to the visiting team and game officials. This should be taped to the locker room door (team and officials locker room).

#### Game Officials

Three game officials are normally required to play a game. If only two officials are available, the game may be started by consent of both coaches. If a game is started with three officials but, through injury or illness, one official must withdraw, the game shall continue with two officials. A game may not start or continue with only one official.

#### **II. Scorer and Clock Operator**

The home team is responsible for furnishing a qualified, trained scorer and a qualified, trained clock operator. Duties and uniforms of these officials are as set forth in the NCAA Basketball Rules. These individuals should be capable and experienced. They should clearly understand that they cannot be partisan and must be professional at all times in their dealings with players, coaches and officials. Individuals who cannot refrain from criticizing or commenting on game officials or visiting personnel may not serve in this position. The game officials are authorized to remove the scorer or timer if they cannot fulfill the requirements and the game manager must provide replacements.

#### **III. Public Address Announcer**

The public address announcer is chosen by home management. While he or she can certainly seek to inspire enthusiasm among the fans for the game the basic purpose of the announcer is to provide information to the crowd. During the contest comments should be brief, pertinent and impartial and there must be no attempt to incite fans by commentary on or criticism of officials and their decisions or of visiting personnel. It is recognized that incitement can take place by inflection of voice as well as choice of words. If potentially dangerous situations such as crowd control problems, throwing debris on the court, etc. arise, the announcer must make clear that penalties against the team as well as the individuals responsible can result.

#### **IV. Statistics**

The home team is responsible for keeping accurate statistics and must provide copies at the half and after the conclusion of the game. The home team is responsible for reporting score and box scores to designated media outlets. The visiting team shall provide the media information for their team prior to the game.

#### **V. Cheerleaders**

Cheerleaders should be encouraged to assist in maintaining an atmosphere of good sportsmanship among students and fans. Amplified microphones are prohibited for cheerleaders. Megaphones are permitted, but if turned toward the playing court or used for the purpose of crowd incitement or criticism of officials or visiting players, game official or the game manager may require that their use be discontinued.

#### **VI. Bands**

Bands may not be located behind or beside the visitor bench. Bands may not play while the contest is underway. They may play only during the pre-game, at half-time and during official time-outs.

#### **VII. Coaches**

Head and assistant coaches are expected to conduct themselves in a sportsmanlike manner so as to insure good crowd control and the minimum possibility of violence within the game. They are expected to train their players, both by instruction and example, to act at all times with good sportsmanship. Their courtesy toward opposing players and coaches, avoiding public criticism of officials and refraining from personal conduct that may incite spectators. Officials are expected to apply Rule 10 of the NCAA Basketball Rules. Coaches and game manager are responsible for seeing that there is no harassment, intimidation, or abuse of officials following the game. Any contact between game officials and coaches following a game should be minimal. Complaints about the judgment or conduct of an official should be directed to the appropriate supervisor of officials, preferably in writing.

#### **VIII. Security**

Each GCAC school is required to have on duty in the building where the contest is taking place uniformed security personnel, preferably law enforcement personnel, to deal with any circumstances that may arise. A uniformed security officer shall be responsible for escorting the officials from the floor to the dressing room at the half and at the conclusion of each contest.

## **IX. General Responsibility**

1. All GCAC schools are expected to abide by the provisions of the GCAC By Laws, Article VI.
2. The host institution shall provide for the visiting team a chalk or dry erase board in the locker room.
3. The host institution shall provide for the visiting team water for the bench and locker room.
4. The host institution shall provide for the visiting team adequate locker room and shower facilities.
5. The host institution shall provide for the visiting team six (6) or more official NAIA basketballs.
6. The host institution shall provide for the visiting team water and towels for the game officials.
7. The game shall be played using the official NAIA basketball.