



Gulf Coast Athletic Conference Tournament Bid Application

GENERAL INFORMATION		
Please complete this bid form as an official application to host a GCAC Tournament and return to the athletic director of any GCAC member institution.		
<ol style="list-style-type: none"> 1. The athletic director will submit the bid to the GCAC Conference President and Commissioner who will forward the bids to the Executive Committee. 2. Bids must be submitted one week (seven days) prior to the regularly scheduled Spring Meeting at the NAIA National Convention. 3. The Executive Committee will review and grant bid winners at the Spring Meeting. 4. Bid winners will be notified promptly following the Spring Meeting. 		
DESIGNATION OF BID		
This official bid is submitted by _____ to host a GCAC Conference Championship for the following sport(s): (Please check all that apply)		
<input type="checkbox"/> Men's and Women's Basketball Championships <input type="checkbox"/> Men's and Women's Cross Country Championships <input type="checkbox"/> Women's Volleyball Championship <input type="checkbox"/> Men's and Women's Outdoor Track & Field Championships		
INSTITUTIONAL/ORGANIZATIONAL DATA		
Name of Institution/Organization:		
President/CEO:		
Address:		
City:	State:	Zip Code:
Phone:	Email address:	
Athletic Director/COO:		
Does the institution/organization employ a certified athletic trainer?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the institution/organization employ a full-time sports information director or marketing director?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Is campus meal service available for teams/officials? If yes, what would be the cost per person/per day (3 meals)?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Cost estimate:		
COMMUNITY DATA		
Host Organization:		
Host City:	Population (city limits/metro area):	
Name of Closest Airport:		Major airlines:
Distance from airport to campus:		
Please list 2 major hotels and current rates:	Hotel: Rate:	Hotel: Rate:
Recommended host hotel for the championship:	Name: Contact Information:	
What are the average temperatures during the time of year this championship is held?		
What sport activities have been hosted in the past by your city?		
Check which of these will utilized as financial support for the tournament:	<input type="checkbox"/> Institutional Funds <input type="checkbox"/>	



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FACILITY DATA		
Name of Facility:		
Seating Capacity:		
# of Reserved Seats:	# of General Admission Seats:	
Does the facility have an electronic scoreboard? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Basketball and Volleyball Only		Cross Country/Track & Field
Basketball: Does facility have mounted shot clocks with light behind backboard or backlit back boards? <input type="checkbox"/> Yes <input type="checkbox"/> No		Type of track surface: <input type="checkbox"/> Polyurethane <input type="checkbox"/> Mondo <input type="checkbox"/> Latex <input type="checkbox"/> Other: _____
Does court meet NCAA regulations? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is the track 400 meters? <input type="checkbox"/> Yes <input type="checkbox"/> No
Does facility have a press box? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how many does it seat?		Does facility have a press box? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how many does it seat?
Does the facility have practice courts available? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are field event facilities inside track or at a separate facility?
Name of Practice Facility	Distance from main facility	Does the facility have regulation collegiate hurdles and barriers? <input type="checkbox"/> Yes <input type="checkbox"/> No
		Does the facility meet minimum collegiate standards for safety (throwing cages, pole vault/high jump standards, pits, etc.)? <input type="checkbox"/> Yes <input type="checkbox"/> No
		Does the facility have a timing system? <input type="checkbox"/> Yes <input type="checkbox"/> No
		Is the cross country course USATF certified at 5,000 and 8,000 meters? <input type="checkbox"/> Yes <input type="checkbox"/> No
Does the facility have adequate locker room space to accommodate four teams at a time? <input type="checkbox"/> Yes <input type="checkbox"/> No		
FINANCIAL INFORMATION - BUDGET		
<u>Championship Income:</u> Championship income shall be defined as all income derived by the host including, but not limited to: ticket sales, program advertising, and program sales, concession stand sales/commissions, and honorary coach fees, public sale of banquet tickets, parking revenues, hotel rebates, entry fees and sponsorship donations.		
<u>Championship Expenses:</u> Championship expenses authorized by the GCAC to be charged to the event budget include any items listed in the Declaration of Authorized expenses, except those marked complimentary or participant.		
<u>Declaration of Authorized Expenses:</u> Below is an outline of event expenses. Please indicate in the appropriate box next to each category whether the item would be:		
<ol style="list-style-type: none"> 1. Complimentary – Provided at no charge to the event budget. 2. Championship – Item will be charged to event budget (list projected amount). 3. Participant – Item will be expense of participating institutions (list projected amount). 		
Facility		
Facility	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____	
Game Day Management		
Security	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____	
Game Officials (Basketball Only)	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____	
Shot Clock Operator (Basketball Only)	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____	
Game Clock Operator (Basketball and Volleyball Only)	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____	



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Statistician (Basketball and Volleyball Only)	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____
Scorebook Keeper (Basketball and Volleyball Only)	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____
Line Judges (Volleyball Only)	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____
Meet Director (Cross Country/Track & Field Only)	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____
Time Officials (Cross Country/Track & Field Only)	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____
Photographer	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____
Athletic Trainer	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____
Medical Coverage (physician/ambulance service)	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____
Publicity	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____

Miscellaneous

Tournament Awards (certificates, medals, plaques)	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____
Tournament Programs	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____
Banquet	<input type="checkbox"/> Complimentary <input type="checkbox"/> Championship <input type="checkbox"/> Participant <input type="checkbox"/> Cost/Comments: _____

FINANCIAL INFORMATION – CONFERENCE GUARANTEE

Sport	Minimum Guarantee for Organization	Minimum Guarantee for Institution	Due Date for 50% of Guarantee
Men's and Women's Basketball	\$10,000	\$5,000	December 1
Volleyball	\$1,000	\$500	September 1
Men's and Women's Cross Country	\$1,000	\$500	September 1
Men's and Women's Track & Field	\$1,000	\$500	December 1

SIGNATURES

Signature of applicant:	Date:
Title:	Daytime Telephone Number:
Institution/Affiliation:	Evening Number:
Email Address:	Fax Number: